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Admissions Policy

2027 – 2028

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ADMISSIONS POLICY SEPTEMBER 2027 – AUGUST 2028

Eggar's School is an Academy within the Weydon Multi Academy Trust and the Trust is the Admissions Authority. The admissions process is administered by the school in accordance with these Admission Arrangements and the Weydon Multi Academy Trust Admissions Policy.

Eggar's School is a mixed comprehensive school for children aged 11 to 16, serving the southern area of Alton and rural villages within Hampshire. There is no requirement for aptitude from prospective students.

The school participates in the Local Authority co-ordinated admissions scheme, and all associated deadlines must be adhered to by applicants. Applications for admission to Year 7 must be submitted to the child's home local authority in October of the year before admission, using the authority's Common Application Form.

The Published Admission Number (PAN) for Year 7 starting September 2027 is 150. Children with an Education, Health and Care Plan naming the school will also be admitted and will count within the Published Admission Number.

As required by the Admissions Code (2021), the school gives top priority to applications on behalf of children in public care (children in care) and children who have previously been in care.

The school will endeavour to provide places for students who do not attend a named linked school if their parents/guardians wish them to attend Eggar's School, provided that this can be accommodated within the admissions limits.

There is no guarantee of a place for children attending one of our named linked schools.

Admission to the school is not dependent on any voluntary contribution.

The Schools Admissions Code (2021) will take precedence in the event of any disparity with the Admissions Policy.

Living inside or outside the Hampshire County boundary does not affect the consideration of any parent/carer application.

Out of Chronological Year Group Requests

Applicants may request in writing that their child be admitted outside of their normal age group. The Governor's Admissions Committee will consider each request based on the evidence provided and the child's best interests.

For guidance, please refer to the Department for Education (DfE) Guidance: Summer born children: [Summer born children: advice for parents - GOV.UK](#)

- Requesting admission to a later year group than your child's age: Parents should first apply for a school place in line with their child's chronological age. If admission outside the normal age group is agreed, the place cannot be deferred. Parents will need to submit a new application in the following year for the requested year group.
- Requesting admission to an earlier year group than your child's age: Parents should apply at the same time as other families applying for that year group. If admission outside the normal age group is approved, the application will be processed as part of that year's admissions round. If the request is not agreed, parents will be invited to apply the following year for their child's normal age group.

Oversubscription criteria

Should there be more applications for entry to the school than places available, the Governor's Admissions Committee will apply the criteria in the order in which they are set out below.

First priority: Looked after children and previously looked after children

Children who are in the care of a Local Authority (LA), or have been previously in the care of a Local Authority.

Looked after and previously looked after children will be considered to be:

- Children who are in the care of a Local Authority or provided with accommodation by a Local Authority in accordance with Section 22 of the Children Act 1989, e.g. fostered or living in a children's home, at the time an application for a school is made.
- Children who have previously been in the care of a Local Authority or provided with accommodation by a Local Authority in accordance with Section 22 of the Children Act 1989 and who have left that care through adoption, a child arrangements order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).
- Children who appear (to the Admissions Authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child will be regarded as having been in state care outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. The parent/carer will need to provide evidence to demonstrate that the child was in state care outside England and left that care as a result of being adopted.

Places will be allocated under this criterion when places are first offered at a school and the Local Authority may also ask schools to admit over their Published Admission Number at other times under this criterion.

Second priority: Staff Children

Priority will be given to children of staff employed at Eggar's School by the Weydon Multi Academy Trust. To qualify, the staff member must either:

- Have been employed at Eggar's School for 2 or more years at the final date for admissions applications. In addition, their employment contract must demonstrate their employment address / place of work is the Eggar's School.
- or
- Their employment must meet an identified skills shortage at the school. Staff wishing to confirm whether their role qualifies under the skills shortage criterion should speak with the Headteacher.

To qualify for the skills shortage criteria, the member of staff will have been recruited to fill a vacant post for which there is a demonstrable skills shortage, evidenced by unsuccessful recruitment attempts or a lack of suitable applicants. Applicants will be informed of their status for this purpose.

By children of staff we mean children for whom the staff member is the parent, legal guardian, or resident step-parent.

The home address for the student must be the same as the staff member's home address for the priority of Criterion 2 to be awarded.

A Supplementary Information Form is needed for all applications made under this criterion. This can be downloaded from the website and must be fully completed and forwarded to the Admissions Officer by the closing date for applications.

Third priority: Exceptional Circumstances

Occasionally, there will be a very small number of students for whom Exceptional or Social or Medical circumstances will apply which will warrant a place at a particular school.

In all cases, supporting documentation must be submitted as to why the child should attend this school and why no other school could meet the child's needs. The evidence must be specific to the school.

Applicants who wish to be considered for priority under the criterion of exceptional or social or medical must complete a Supplementary Information Form in addition to the Local Authority application form and forward the form along with all supporting documentation for the Headteacher and Governor's Admissions Committee to consider.

- If the application is for Year 7 in September, this form and supporting evidence must be submitted to the Admissions Officer by 31st October. Any forms or evidence submitted after this date may not be considered until after the national offer day.
- If the application is for In-Year admission at any other time, this form and supporting evidence must be submitted to the Admissions Officer at the same time as submitting the Local Authority application.

Fourth priority: Siblings

Priority will be given to students who have a sibling on roll at the school at the time of

application. Examples of qualifying relationships include:

- Brother or sister
- Half brother or half sister
- Adopted brother or adopted sister
- Foster brother or foster sister
- Stepbrother or stepsister
- Child of the parent's partner

In all cases, the child must live in the same family unit at the same address, Monday to Friday.

A child will receive sibling priority if their sibling is on roll at the school at the time of application and is expected to remain on roll when the child is admitted. This applies both at the initial allocation of places and when prioritising the waiting list.

Sibling priority helps to maximise the opportunity for children in the same family to attend the same school.

A mainstream child will also be given sibling priority if they have a sibling with a final Education, Health and Care Plan (EHCP) naming the same school, provided that the sibling with the EHCP is expected to start at the school on or before the mainstream child's admission. Applicants must declare any child with an EHCP naming the school to be considered for sibling priority.

Fifth priority: Children attending a named linked school

In alphabetical order these are:

- Andrew's Endowed Church of England Primary School
- Bentley Church of England Primary School
- Binsted Church of England Primary School
- Crondall Primary School
- Four Marks Church of England Primary School
- Ropley Church of England Primary School
- Rowledge Church of England Primary School
- Selborne Church of England Primary School
- Wootey Junior School

All linked schools are treated on an equal basis. For the initial allocation of a place for Year 7, the child must be on roll at a linked school on the closing date for applications. For allocations for Year 7 after 1st March and to the end of the summer term, the child must be on roll at the linked school on the date the offer is made.

For the initial allocation of a place for Year 7, the child must be on roll at a linked school on the closing date for applications.

For Year 7 allocations after 1 March and until the end of the summer term, the child must be on roll at the linked school on the date the offer is made.

Sixth priority: Any other applicant

Remaining places will be offered on the basis of nearness to the school.

Tie-Breaker in the Event of Oversubscription

In the event of oversubscription, children within any of the categories above will be allocated places in rank order using the following criteria:

If oversubscription occurs within any of the above categories, remaining places will be offered based on the proximity of the child's home address to the school. Distances will be measured in a straight line from the Ordnance Survey home address point to school address point using Hampshire County Council's Geographic Information Systems (GIS).

Where two or more applicants share equal priority—for example, if two children live equidistant from the school and only one place remains—the place will be allocated using random selection. Names of all tied applicants will be drawn from a container in the presence of at least two senior officers from the Weydon Multi Academy Trust Central Team, who are independent of the school's admissions process.

In the case of multiple births or siblings born within the same academic year, if one child has been offered a place, the subsequent child or children will also be offered a place, provided they are ranked consecutively. If this results in the Published Admission Number (PAN) being exceeded, no new places will be offered until the total falls to PAN minus one.

Late applications

Late applications and any changes to the application will be considered in line with Hampshire's Coordinated Admission Scheme and deadlines within the Scheme.

For further guidance, please use the link: [Changing your application or making a late application | Education and Learning | Hampshire County Council](#)

Definition of Home Address

A child's permanent residence is the address where they normally live. This includes where they live during the week, at weekends and during school holidays. This address must be used when making an application.

If a child lives with more than one parent at different addresses, the home address will usually be the address where the child spends most of their time. This is normally defined as at least three nights per school week and is usually the address of the parent or carer who receives child benefit.

Where a child's time is evenly split between parents, parents must agree which address will be used for the application. Only one address can be used, and only one application per child may be submitted.

If parents cannot agree and there is no relevant court order, the admission authority will decide which address should be used. In doing so, the admission authority may take into account the address held by the child's current school, nursery, preschool or childminder, the address registered for child benefit, and the address registered with the child's GP.

Temporary addresses will not normally be accepted if the main carer still owns or rents another property that has previously been used as the family home. Temporary addresses will also not be accepted if they are believed to have been used mainly or solely to secure a school place when another address is available to the child.

For the initial allocation of a Year 7 place, the child's address at the closing date for applications will be used. Changes of address after this date will only be considered in line with Hampshire's Co-ordinated Schemes and where there are

exceptional circumstances, such as a recent move into the area. After the initial allocation, waiting list positions will be based on the child's current address.

Any offer of a school place based on address is conditional on the child living at that address on the specified date. Parents or guardians are responsible for informing Hampshire County Council and Eggar's School of any change of address.

Hampshire County Council may investigate applications where there is doubt about the address provided. The use of false or misleading information may result in an offer of a place being withdrawn.

More information on addresses can be found using the link: [Address information | Education and learning | Hampshire County Council](#)

Notification and acceptance of offers

For Year 7 admissions, offers will be sent to parents/guardians by their Home Local Authority, typically on or around the 1st March. Where required by the Home Local Authority, written acceptance of the offer must be returned to the Local Authority by the specified deadline indicated in the offer letter.

For admissions to other year groups, offers will be sent directly to parents/guardians by the school. Written acceptance of the offer must be returned to the school by the deadline stated in the offer letter.

Waiting Lists

New Round Admissions into Year 7

If Year 7 is oversubscribed, a waiting list is created using the admissions criteria above. This list is maintained until the end of December following the year of entry.

A new waiting list is created at the start of the Spring Term. Parents or guardians who wish their child to remain on the waiting list for the Spring Term should email the school, providing their child's name, date of birth, and current school. The same process must be repeated at the start of the Summer Term for children to remain on the waiting list for that term.

Children on the waiting list for the Spring and Summer Terms will be ranked according to the admissions criteria, excluding Criterion 5 (linked schools), without regard to the date the application was received or when the child was added to the list.

The waiting list continues to be updated each term in this way. At the end of the academic year, the Year 7 waiting list closes, and parents wishing their child to be considered for a place in the following academic year must submit a new formal application through the Local Authority.

In-Year Admissions (Year 7 from 1st September following admission, and Years 8 to

11) Applicants should complete the In-Year application form via the following link:

[School admissions | Education and learning | Hampshire County Council](#) or via the Eggar's School admission page

Eggar's School – Admissions

Where a year group is oversubscribed, a waiting list will be maintained. Children on these lists will be ranked according to the admissions criteria, without regard to the date the application was received or when the child was added to the list.

All in-year waiting lists are cleared at the end of each term. Parents or guardians who wish their child to remain on the list for the following term must contact the school, providing their child's name, date of birth, and current school. At the end of the academic year, the waiting list closes, and parents wishing their child to be considered for a place in the following academic year must submit a new formal application through the Local Authority.

For further information on In-Year Transfers please contact Eggar's School Admissions on 01420 541191 or email WMAT Admissions wmatadmissions@wmat.org.uk or see the Eggar's School In-Year Admissions page on the website [In Year Admissions](#)

Appeals

If you are not offered a place at Eggar's School, you have the right to appeal to an independent panel. If your child has been offered a school lower on your preference list, or a school allocated centrally, you may also submit an appeal.

Parents/guardians wishing to appeal must contact Surrey Schools Appeals Service by telephone 0300 200 1004, by email on surrey.schoolappeals@surreycc.gov.uk or visit www.surreycc.gov.uk/schoolappeals or via the school website [Admissions Appeals Process](#)

Transport to School measurement

Parents/guardians should note that if they apply for free transport, different criteria apply and the distance from home to school will be measured using a different route.

For further guidance please contact Hampshire Transport Team [Travel to school | Education and learning | Hampshire County Council](#)

All applicants please note

If an applicant is found to have provided false or deliberately misleading information, or to have withheld relevant information, the Local Authority or School reserves the right to withdraw any offer of a place before the child starts school.

If you require further information, please contact either: Hampshire Schools [Education and learning | Hampshire County Council](#) or Eggar's School Admissions on 01420 541191.